

## **Board of Education**

### **Public Participation at Board of Education Meetings and Petitions to the Board**

At each regular and special open meeting, members of the public and District employees may comment to or ask questions of the Board of Education, subject to reasonable constraints.

The individuals appearing before the Board are expected to follow these guidelines:

1. Submit a request in writing to the Superintendent to address the Board. Such a request shall be made at least 4 working days prior to the Board meeting.
2. At the meeting, a person who has complied with #1 above shall inform the Board President of his/her presence at the meeting.
3. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President.
4. Identify oneself and be brief. Ordinarily, comments shall be limited to 5 minutes. In unusual circumstances, and when an individual has made a request in advance to speak for a longer period of time, the individual may be allowed to speak for more than 5 minutes.
5. Observe the Board President's decision to shorten public comment to conserve time and give the maximum number of individuals an opportunity to speak.
6. Observe the Board President's decision to determine procedural matters regarding public participation not otherwise covered in Board policy.
7. Conduct oneself with respect and civility toward others and otherwise abide by Board policy, 8:30, *Visitors to and Conduct on School Property*.

Petitions or written correspondence to the Board shall be presented to the Board in the next regular Board packet.

LEGAL REF.: 5 ILCS 120/2.06.  
105 ILCS 5/10-6 and 5/10-16.

CROSS REF.: 2:220 (Board of Education Meeting Procedure), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: January 18, 2011