

BUREAU VALLEY DISTRICT #340  
MEETING OF THE BOARD OF EDUCATION  
TUESDAY, JUNE 26, 2018  
SECRETARY'S RECORDING

President King called the budget hearing to order at 7:00 pm and directed the Secretary to call the roll.

ROLL CALL

PRESENT: Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

ABSENT: None

The amendment for the fiscal year 2018 budget for the Bureau Valley School District was presented. Rita Hanna, District Bookkeeper, explained the amendments after being posted for 30 days. Revenue accounts were amended for Erate funds, a safety grant and the Marquis Energy grant. Expenses were amended for building purchased services for the Buda demolition project. The bond proceeds were received in June, so an amendment for that was made as well.

The public was given an opportunity to ask questions, however none were received.

It was moved by Yepsen and seconded by Johnson to adjourn the hearing at 7:05pm.

VOICE VOTE                                    MOTION CARRIED

Determining that a quorum was present, President King called the regular meeting to order at 7:05pm and directed the Secretary to call the roll.

ROLL CALL

PRESENT: Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

ABSENT: None

During Building Reports, Julie Decker-Platz extended the District's condolences to the Bauer family. Both Mrs. Decker-Platz and Kristie Cady thanked Kristal LeRette for her mentoring over the past year. Josh Bell, Technology Director updated the board on summer projects and Go Guardian monitoring product that the district is considering. Vicki Litherland, Athletic Director, highlighted girls track coaches Dale Donner and Don Guier on their successful season. Senior Track Captains, Alex Geary and Addie Moreland were present.

During Committee Reports, Julie Decker-Platz extended the District's condolences to the Bauer family. Both Mrs. Decker-Platz and Kristie Cady thanked Kristal LeRette for her mentoring over the past year. Josh Bell, Technology Director updated the board on summer projects and Go Guardian monitoring product that the district is considering. Vicki Litherland, Athletic Director, highlighted girls track coaches Dale Donner and Don Guier on their successful season. Senior Track Captains, Alex Geary and Addie Moreland were present.

Mr. Eric Lawson, Superintendent, recognized the District's retirees and presented them with gifts: Dale Donner, Deborah Pease, Terry Robison, Mary Stander, Wanda Breyley-Warner, Deb Rodgers, Linda Lyon and Roger Nielsen. Kevin Barnett, Transportation and Maintenance Director, also spoke about Mrs. Lyon and Mr. Nielsen. Mr. Lawson also recognized the Pre-K

Team and Melanie Hasbrook for their efforts planning the Pop Up Preschool this summer. This program has reached many families in our district.

There was no public comment.

It was moved by Yepsen and seconded by Siltman to approve the consent agenda items:

1. Regular Meeting Minutes of May 22, 2018, Special Meeting Minutes of May 31, 2018 and June 14, 2018
2. Activity Account Reports
3. Monthly Financial and Treasurer's Reports
4. Bureau Valley #340 Bills and Payroll
5. Bureau County Prevailing Wage Resolution
6. FY2019 Regular Board Meeting Dates
7. Closure of BVS Elementary Activity Fund Accounts
8. Permanent Transfer of Working Cash Fund to Education fund of \$67,914.98
9. Strategic Plan Pamphlet

**ROLL CALL**

AYES: Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

NAYS: None

MOTION CARRIED 7-0-0 Absent

The FY2018 Budget Amendment was presented. It was moved by Siltman and seconded by Dye to approve the FY2018 Budget Amendment.

**ROLL CALL**

AYES: Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

NAYS: None

MOTION CARRIED 7-0-0 Absent

Mr. Lawson presented the job description for the Transportation Director Position. He is proposing to update the language eliminating the requirement for the director to maintain a bus driver's permit, but stating that it is "recommended" to hold the permit. Three office staff members at transportation have their permits and now Mr. Barnett is performing a dual role with Transportation and Maintenance. It was moved by Wiggim and seconded by Yepsen to approve the job description for the Transportation Director Position as presented.

VOICE VOTE MOTION CARRIED

Mr. Lawson reported to the Board that the discussion and possible action with regard to the accounting software would be tabled.

Board policy updates were presented. The policy committee met June 8, 2018 to review the policy updates. Numerous policies are scheduled for a 5 year review, with no actual language changes. Language regarding cursive writing instructions was added to Policy 6:60, but will still give flexibility to our staff to offer this curriculum before 5<sup>th</sup> grade. A new policy, #6:135, addresses the Accelerated Placement Act, which is a new required policy. The Administrative

Team has also developed an assessment tool and form as required. The District has received one request for accelerated placement for the 18-19 school year. It was moved by Siltman and seconded by Johnson to approve Board Policy Updates as presented.

ROLL CALL

AYES: Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

NAYS: None

MOTION CARRIED 7-0-0 Absent

Fuel bids were opened June 19, 2018. AgView FS submitted the only bid. It was moved by Johnson and seconded by Dye to approve the fuel bid of AgView FS as presented.

ROLL CALL

AYES: Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

NAYS: None

MOTION CARRIED 7-0-0 Absent

K-8 District Wide Technology/Computer Skills Curriculum was presented. Kristal LeRette reported that the administrators, along with Josh Bell and Ryan Carlson created this curriculum. It will be used district wide. They are asking the teachers to critique this process during this first year, so any changes can be made to improve it in the future. It was moved by Wiggim and seconded by Yepsen to approve the K-8 District Wide Technology/Computer Skills Curriculum as presented.

VOICE VOTE MOTION CARRIED

Mr. Lawson presented updates to the Risk Management Plan. Updates were added to address school safety, specifically the possible addition of a School Resource Officer and the possibility of outsourcing some safety tasks. It was moved by Siltman and seconded by Olds to approve Risk Management Plan Updates as presented.

VOICE VOTE MOTION CARRIED

Mr. Lawson updated the Board on the Pre-K grant. The District received an additional \$85,000 for summer 2018 which was used for Professional Development, Summer Programming, Community/Family Engagement and equipment for 2 playgrounds. For FY19, the District will receive \$14,000 more than FY18 and will receive \$260,204.

It was moved by Johnson and seconded by Dye to enter into executive session at 7:35p.m. for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; Student disciplinary cases; or the setting of a price for sale or lease of property owned by the public body; and Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes.

ROLL CALL

AYES: Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

NAYS: None

MOTION CARRIED 7-0- Absent

It was moved by Siltman and seconded by Johnson to close the executive session at 8:35p.m. and return to open session.

ROLL CALL

AYES: Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

NAYS: None

MOTION CARRIED 7-0-0 Absent

ROLL CALL IN OPEN SESSION

PRESENT: Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

ABSENT: None

It was moved by Johnson and seconded by Siltman to approve and retain the executive session minutes of May 22, 2018.

VOICE VOTE MOTION CARRIED

It was moved by Yepsen and seconded by Johnson to accept retirement of Deb Rodgers as BVHS Cafeteria Staff, Kendra Ross as BVS JH Language Arts Teacher at the end of 2021-2022 School Year, and Melanie Hasbrook as BVN Pre-K Teacher at end of 2021-2022 School Year; and resignations of Marcy Parks as BV Transportation Site Monitor, Amie Ellberg as BVWE Elementary Teacher, and Danika Falkenhayn as BVWE/BVS Speech Pathologist; and dismissals of Rita May as BVHS Paraprofessional, Molly Gloria as BVHS Paraprofessional, and Amanda Frank as BVN Paraprofessional.

VOICE VOTE MOTION CARRIED

It was moved by Wiggim and seconded by Yepsen to approve the dismissal of Craig Johnson as BVHS Assistant Football Coach.

ROLL CALL

AYES: Dye, Johnson, Olds, Wiggim, Yepsen

NAYS: Siltman

ABSTAIN: King

MOTION CARRIED 5-1-1-0 Absent

It was moved by Yepsen and seconded by Dye to approve the employment of Amber Harper as Grant Administrator for the 2018-19 School Year, Gerald Eshelman as BVHS Custodian, Emily Burkman as BVWE Elementary Teacher, Daniel Trone as BVHS Fall Drama Sponsor, Mary Heing as BVHS Head Scholastic Bowl Coach, Robert Benck as BVHS Assistant Scholastic Boal Coach, Tori Boyle as BVHS Junior Class Co-Sponsor, Pamela Geerts as BVHS Freshman Class Co-Sponsor, Jenny Adams as BVHS Assistant Girls Track Coach and Matt Wasilewski as BVHS Special Education Teacher.

VOICE VOTE MOTION CARRIED

It was moved by Yepsen and seconded by Wiggim to approve the employment of a School Resource Officer.

VOICE VOTE                      MOTION CARRIED

It was moved by Yepsen and seconded by Siltman to approve the FY19 Wage Scale and Positions as presented.

ROLL CALL

AYES:            Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

NAYS:            None

MOTION CARRIED              7-0-0 Absent

It was moved by Yepsen and seconded by Johnson to approve the Village of Sheffield TIF Intergovernmental Agreement.

VOICE VOTE                      MOTION CARRIED

It was moved by Yepsen and seconded by Johnson to adjourn the meeting at 8:40 p.m.

VOICE VOTE                      MOTION CARRIED

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President

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Secretary