

BUREAU VALLEY DISTRICT #340  
MEETING OF THE BOARD OF EDUCATION  
TUESDAY, SEPTEMBER 25, 2018  
SECRETARY'S RECORDING

Determining that a quorum was present, President King called the regular meeting to order at 7:00pm and directed the Secretary to call the roll.

ROLL CALL

PRESENT: Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

ABSENT: None

During Building Reports, Mrs. Kristie Cady, BVN Principal, invited everyone to help install the new playground equipment on Saturday, October 13<sup>th</sup>. They are asking for community volunteers to help with this project. Mr. Kevin Barnett, Transportation/Maintenance Director, reported that he will be working with Mr. Brad Bickett to figure the cost of a new driver's education vehicle. Mr. Josh Bell, Technology Director, updated the board on the security camera project at the high school. Four new cameras were installed, as well as TVs in the offices showing the various camera angles. Mrs. Vicki Litherland, BVHS Athletic Director, updated the Board on the results of the day's athletic contests. BVHS Golfer Trent DeVenney placed 5<sup>th</sup> at the conference golf match and BVHS Cross Country runner Jade Aber placed 10<sup>th</sup> at the conference cross country meet. She also reminded everyone that WQAD would be at Bureau Valley on Friday, September 28<sup>th</sup> for a Pep Rally.

During Committee Reports, Mr. Jason Spang reported that the Curriculum Committee would meet next on October 25<sup>th</sup> at 6:00pm. The committee prepared the high school accelerated placement procedures and is working on schedules for the high school and junior high.

Mr. Lawson thanked the family of Roberta Benevento for their generous donation to the BVHS Golf Team. Roberta was an avid golfer and member of the Green River Country Club.

The District Pre-K Team gave a presentation of their summer program. Melanie Hasbrook and Hollie Rosene spoke about the Pre-K program. The program received a Gold Circle of Quality from the state after the last assessment.

There was no public comment.

It was moved by Siltman and seconded by Yepsen to approve the consent agenda items:

1. Regular Meeting Minutes of August 28, 2018
2. Activity Account Reports
3. Monthly Financial and Treasurer's Reports
4. Bureau Valley #340 Bills and Payroll

ROLL CALL

AYES: Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

NAYS: None

MOTION CARRIED 7-0-0 Absent

The FY18 District Financial Audit and Annual Financial Report was presented by Joel Hopkins of Hopkins & Associates. End of Year fund balances totaled \$13,005,827. That included the Bond Funds. Without the Bond Funds, the District balances were \$1,716,027, which was down \$450,000 from last year. At the end of the fiscal year, the State owed Bureau Valley \$319,535. Mr. Hopkins stated that the new funding model has resulted in more frequent payments. A year ago, the State owed Bureau Valley \$662,204. Mr. Hopkins prepared graphs showing the revenue and expense breakdowns. Bureau Valley receives 55% of its income from property taxes, followed by 31% from state aid and grants. 43% of the district's expenses are for instruction. The cost per pupil was \$12,057 which is still below the state average. Mr. Hopkins must prepare the Estimated Financial Profile required by ISBE, and it places Bureau Valley in the Warning category. Previously, the district was in the Review category. The change in category is due to the bond issuance. Mr. Hopkins thanked the district office staff for their cooperation and mentioned that this was once again a very clean audit. It was moved by Dye and seconded by Siltman to accept the FY2018 District Financial Audit and Annual Financial Report as presented.

**ROLL CALL**

AYES: Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

NAYS: None

MOTION CARRIED 7-0-0 Absent

Without a conference, the Junior High Scholastic Bowl teams need an end of season tournament to participate in. Joining the IESA will allow the teams to compete in the Regional competition. It was moved by Johnson and seconded by Yepsen to approve IESA membership for Scholastic Bowl Teams.

VOICE VOTE MOTION CARRIED

2019 proposed graduation dates are as follows: Friday, May 17, 2019 at 7:00pm – Bureau Valley North; Saturday, May 18, 2019 at 7:00pm – Bureau Valley South and Sunday, May 19, 2019 at 1:30pm – Bureau Valley High School. It was moved by Johnson and seconded by Dye to approve the Jr. High and High School graduation dates as presented.

VOICE VOTE MOTION CARRIED

To comply with the Accelerated Placement Policy adopted in June 2018, the district must develop determination procedures. It was moved by Siltman and seconded by Dye to approve the Accelerated Placement Determination Procedures as presented.

VOICE VOTE MOTION CARRIED

The district wishes to use Life Safety Funds to replace the bleachers in Walnut. An amendment to the Life Safety Plan was prepared by the district architect and filed with ISBE. The amendment now needs board approval. It was moved by Siltman and seconded by Wiggim to approve Life Safety Amendment for Authorization to use Fire Prevention and Safety Funds as presented.

**ROLL CALL**

AYES: Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

NAYS: None

MOTION CARRIED 7-0-0 Absent

The bid package for the Walnut bleacher project was presented. Irwin Seating submitted a bid of \$40,009. MCP is recommending the board accept this bid. It was moved by Yepsen and seconded by Wiggim to approve Walnut 26 Bleacher Bid Package of Irwin Seating for \$40,009.

ROLL CALL

AYES: Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

NAYS: None

MOTION CARRIED 7-0-0 Absent

The bid package for the High School Site Concrete work was presented. Otto Baum submitted a bid of \$126,118. MCP is recommending the board accept this bid. It was moved by Dye and seconded by Johnson to approve High School 02 Site Concrete Bid Package of Otto Baum for \$126,118.

ROLL CALL

AYES: Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

NAYS: None

MOTION CARRIED 7-0-0 Absent

The Admin Team presented a Support Staff Evaluation form. Last month, an evaluation form for Paraprofessionals was presented. It was moved by Yepsen and seconded by Olds to approve the Paraprofessional Evaluation form as presented.

VOICE VOTE MOTION CARRIED

An updated Kindergarten Standards Based Report Card was presented, as well as the First Grade version. Last year, Bureau Valley used the Standards Based Report Card for Kindergarten. Some changes have been made. A First Grade version was developed for use this year. It was moved by Dye and seconded by Johnson to approve the update of the Kindergarten Standards Based Report Card and adoption of the First Grade Standards Based Report Card.

VOICE VOTE MOTION CARRIED

As the district brings the two junior highs together for the 2019-2020 school year, an athletic/activities conference must be chosen. The committee working on this project was Vicki Litherland, Brett Helms, Pat Corwin, Brianne DeBrock, Philip Pryzbyla and Caitlyn Demay. This group worked hard to gather information about the conference that would be the best fit for Bureau Valley. Mrs. Litherland spoke about the process the committee went through. First the committee decided that competing in the IESA for all sports and activities was a priority. Distance to other schools was also factored in to the decision. The schools of the Starved Rock Conference are mostly along the I-80 corridor, so that was an advantage. The Starved Rock Conference has extended an invitation to the district. It was moved by Wiggim and seconded by Yepsen to approve acceptance of invitation to join the Starved Rock Conference for 2019-2020 for Junior High Athletics and Activities.

VOICE VOTE MOTION CARRIED

Mr. Lawson reported that he and Rita Hanna, District Bookkeeper, had completed the Evidence Based Funding Spending Plan that was due September 30<sup>th</sup>. He will continue to update the Board on the Evidence Based Funding model as he receives information from ISBE.

Mr. Lawson also spoke about the results of the Online Registration Survey sent to parents. About a year ago, it was decided to move toward a more efficient registration process. Much research was done. The district offered online registration for the first time in August. We felt it would be a good idea to get feedback from the parents, so that we could improve the process if possible. We received great comments from parents.

It was moved by Dye and seconded by Siltman to enter into executive session at 8:05p.m. for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; or Student disciplinary cases; and Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes.

**ROLL CALL**

**AYES:** Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

**NAYS:** None

**MOTION CARRIED** 7-0-0 Absent

It was moved by Siltman and seconded by Johnson to close the executive session at 8:55p.m. and return to open session.

**ROLL CALL**

**AYES:** Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

**NAYS:** None

**MOTION CARRIED** 7-0-0 Absent

**ROLL CALL IN OPEN SESSION**

**PRESENT:** Dye, Johnson, King, Olds, Siltman, Wiggim, Yepsen

**ABSENT:** None

It was moved by Johnson and seconded by Dye to approve and retain the executive session minutes of August 28, 2018.

**VOICE VOTE** **MOTION CARRIED**

It was moved by Siltman and seconded by Yepsen to approve the employment of Jessica Chaney as BVS/BVWE Speech Language Pathologist Intern and transfers of Amy Novak from Transportation Paraprofessional to BVWE Full Time Paraprofessional and Rita May from BVS Title Paraprofessional to BVS Special Education Paraprofessional.

**VOICE VOTE** **MOTION CARRIED**

It was moved by Yepsen and seconded by Johnson to adjourn the meeting at 9:00 p.m.

**VOICE VOTE** **MOTION CARRIED**

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President

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Secretary